

Long and Foster Real Estate, Inc.

Formerly NJ Realty, Inc.

Sea Isle City, NJ

Licensed Real Estate Brokers

Enclosed is the 2018 Rental Listing Agreement. Please take the time to carefully review, complete and return as soon as possible so that we can begin fulfilling our 2018 rental requests.

Long and Foster Real Estate, Inc. Rental Commission is 11%.

Remember, the property information (amenities, rates and availability) that you provide is the information that is provided to potential tenants. This information must be accurate as it will be made a part of your Lease.

The following is strongly recommended:

1. Submit your 2018 rates asap!
2. Don't put off your post-season maintenance! Cleaning, carpet cleaning, touch up paint, cleaning of ceiling fans & HVAC vents, etc. Tenants will judge your property on how they see it now, not how you intend to prepare it in the Spring.
3. Wireless Internet Service is now a "must have".
4. HVAC service contract: Don't get caught without it.
5. Good, reliable cleaning service. Families #1 priority is a clean vacation rental.

You can submit your rental information & rates online as well at: **www.iLoveSeaisle.com**

Thank you for your continued business. If I can be of any assistance, please feel free to contact me.

Sincerely,

Paul Bodo

www.iLoveSeaisle.com

Email: Paul@iLoveSeaisle.com

250+ "Live Web Cams" on my web site

Long and Foster Real Estate, Inc.
4914 Landis Avenue
Sea Isle City, NJ 08243
Office: 609-263-2267
Fax: 609-263-3707

Long & Foster Real Estate, Inc. (Formerly: NJ Realty, Inc.) - 2018 Rental Listing Agreement

4914 Landis Avenue Sea Isle City, NJ 08243

Toll Free: 1-800-648-9316

Office: 609-263-2267

Fax: 609-263-3707

Paul Bodo - www.iLoveSeaisle.com

Email: Paul@iLoveSeaisle.com

You can submit your listing online at www.iLoveSeaisle.com

Be Sure To Obtain a Rental Permit from City Hall

OWNER INFORMATION:

Name(s): _____

Social Security # / Federal ID #: _____

Home Mailing Address: _____

Email Address: _____

Home Phone: _____

Cell Phone: _____

Work Phone: _____

Make Checks Payable To: _____

RENTAL PROPERTY INFORMATION:

Rental Property Address: _____

Unit: _____

Unit Phone #: _____

Minimum Rental Period: _____

Security Deposit Protection Plan

of Bedrooms: _____ # of Bathrooms: _____

Occupancy - Maximum # to Sleep: _____

Bonus Room: _____ YES _____ NO

Owner Has Pet On Premises: _____ YES _____ NO

Comcast Account #: _____

Would You Consider Selling Your House?: _____ YES _____ NO

Rental Commission is 11%.

In the event any repairs to my property or the appliances are necessary, contact: (Please provide vendor name and phone #.)

A/C Repair: _____

Appliance Repair: _____

Electrician: _____

Plumber: _____

Cleaning: _____

Authorization to order repair work up to \$300.00 _____ YES _____ NO

AMENITIES

Groups Permitted	
Central A/C	
# Window A/C / Wall A/C	
TV Cable Included	
# Cable TV's	
Non-Smoking Unit	
Washer	
Dryer	
Dishwasher	
# of Off Street Parking Spaces	
Pets Permitted	
# of Ceiling Fans	
# of Decks	
# of Furnished Decks	
Internet Access	
Drip Coffee Maker	
Keurig Coffee Maker	
# of DVDs	
Microwave	
Outside Shower	
Elevator	
BBQ Grille: Gas, Charcoal, Electric	
# of Boat Slips – Tenant Use	
Garage – Tenant Use	
# King Beds	
# Queen Beds	
# Double Beds	
# Single Beds	
# Bunk Beds	
# Sofa Beds (size ?)	

AMENITIES

# Futons	
# Pyramid Bunk Beds	
# Trundle Beds	
# Cots	
Air Mattress	
Crib	
Toaster	
Blender	
Vacuum	
Iron & Board	
Fireplace	
Jacuzzi	
High Chair	
Beach Chairs	
Bicycles	
Linens	
Wireless Network Name:	
Wireless Network Password:	

2018 Weekly Rental Rates

04/14/2018	
04/21/2018	
04/28/2018	
05/05/2018	
05/12/2018	
05/19/2018	
05/26/2018	
06/02/2018	
06/09/2018	
06/16/2018	
06/23/2018	
06/30/2018	
07/07/2018	
07/14/2018	
07/21/2018	
07/28/2018	
08/04/2018	
08/11/2018	
08/18/2018	
08/25/2018	
09/01/2018	
09/08/2018	
09/15/2018	
09/22/2018	
Season 05/25 – 09/09	
1st Half 05/25 – 07/14	
2nd Half 07/14 – 09/09	
Utilities In Tenants Name	
Utilities Included	
Off Season Weekend Rate Per Night	
Polar Bear Weekend 2/16-2/19	

Other Amenities or Comments:

Realtors To Be Notified of Rentals:

Berkshire Hathaway_____

Farina & Boeshe_____

Freda_____

Hoey_____

Keller Williams_____

Landis_____

Laricks_____

McCann_____

Remax Beach Home_____

Riordan_____

Sea Isle Realty_____

Sea Winds_____

Other:_____

Other:_____

(Agent_____

Key #_____)

Specific Weekend Rentals:

- Easter Weekend: Friday, 3/30 to Sunday, 4/01/2018: Rate: \$
- Memorial Day Weekend: Friday, 5/25 to Monday, 5/28/2018: Rate: \$
- Skimmer Weekend: Friday, 6/15 to Sunday, 6/17/2018: Rate: \$
- Labor Day Weekend: Friday, 8/31 to Monday, 9/3/2018: Rate: \$
- Fall Family Festival Weekend: Friday, 9/14 to Sunday, 9/16/2018: Rate: \$
- Thanksgiving: Wednesday, 11/21 to Sunday, 11/25/2018: Rate: \$

Long & Foster Real Estate, Inc. (Formerly: NJ Realty, Inc.) - Rental Listing Terms

1. Rental Listing Agreement: Owner represents that he/she is the owner of the property or is authorized by the owner of the property to sign this Rental Listing Agreement and that the owner has the legal right to lease the Property. In consideration of the services to be performed by Long & Foster Real Estate, Inc., the owner does hereby authorize and give Long & Foster Real Estate, Inc. a listing to lease this property at the prices listed or for any price which the owner may agree. If this is a non-exclusive listing and other real estate agencies are authorized to lease this property on behalf of the owner, the owner has supplied the names of the other agencies where indicated.

2. Rental Payment Collection and Disbursement: Long & Foster Real Estate, Inc. shall collect on behalf of the owner all rental payments and damage deposits (if applicable) required. All such funds will be held in Long & Foster Real Estate, Inc. Trust Checking Account (a non-interest bearing account) prior to disbursement. Owner acknowledges that any payment shall not be disbursed to the owner until a reasonable amount of time after such funds have cleared the account of Long & Foster Real Estate, Inc. and in no case prior to the Execution of the Lease.

3. Commission: Owner agrees to pay Long & Foster Real Estate, Inc. a commission of 11%. All payments are to be collected by Long & Foster Real Estate, Inc. and the commission shall be deducted from the payments of rent received. Owner understands and agrees that the commission fee is solely for the purpose of securing tenants and does NOT include property management services. Long & Foster Real Estate, Inc. is NOT a property management company. Owner is solely responsible for all property inspections. In addition, in the event a tenant procured by Long & Foster Real Estate, Inc. purchases or leases the property within two (2) years of the date of the lease, the owner agrees to pay Long & Foster Real Estate, Inc. a commission of 11% for the rental or 6% for the purchase. As Lessor and/or seller, you have the right to individually reach an agreement on any fee, commission or other valuable consideration with any Broker. No fee, commission or other consideration has been fixed by any governmental authority or by any trade association or multiple listing service.

4. Agent Authorization: Owner authorizes Rental Agent to undertake repairs, replacement or cleaning up to a maximum of \$300.00 for each incident. Rental Agent will endeavor to contact the owner and utilize the services of above names contractors for any such work. For repairs, replacements or cleaning exceeding this sum, Rental Agent must obtain permission of the owner.

5. Security Deposit Protection Plan (SDPP): All short term rentals include a \$50.00 premium that the tenant will pay to Long & Foster Real Estate, Inc. for a SDPP (provided through CSA Travel Protection and Insurance Services) that insures the tenant for accidental or unintentional damages they may cause to your rental property during their stay (up to a maximum of \$1,500.00), provided such damage is disclosed/reported by the tenant to Long & Foster Real Estate, Inc. prior to check-out. Should the tenant not disclose/report damages and damages are found by the property owners or his contractors, property owner can still report damages to Long & Foster Real Estate, Inc. within 7 days of check-out date. FOR ALL Claims – Property owner must submit to Long & Foster Real Estate, Inc. all paid receipts for repairs/replacements that the property owner has paid for. Without receipts, CSA will deny the claim. Reimbursement checks will be paid directly to Long & Foster Real Estate, Inc. by CSA Travel Protection and Insurance Services and Long & Foster Real Estate, Inc. will disburse such funds accordingly. Certain terms and conditions apply. Full details of the SDPP are contained in the Certificate of Insurance Policy, and can be found online at: www.iLoveSeaisle.com. In the event the tenant chooses to not purchase the SDPP, a standard damage deposit of \$500.00 will be charged to the tenant. Should the tenant choose to purchase the SDPP, property owner agrees not to take a damage deposit.

6. Non-Refundable Tenant Processing Fee: The undersigned owner understands and agrees that Long & Foster Real Estate, Inc., under this contract may charge a non-refundable tenant processing fee to the tenant under each lease. This fee represents the efforts of NJ Realty, Inc. in processing the rental application of the tenant. The undersigned owner understands that Long & Foster Real Estate, Inc. is acting as a Transaction Agent in this rental transaction and the commission to Long & Foster Real Estate, Inc. in the agreement, as well as the tenant processing fee represent compensation from both parties for the rental transaction. This fee will be deducted from the first payment made by the tenant.

7. Owner Indemnification: Owner hereby indemnifies Long & Foster Real Estate, Inc. for any claims, losses, and expenses including reasonable attorney's fees, incurred in connection with the rental of the property, including holding or release of any damage deposit. Owner hereby authorizes Long & Foster Real Estate, Inc. to release the damage deposit to the tenant as set forth in this listing agreement. Owner understands and agrees that Long & Foster Real Estate, Inc. and its Agents are acting as Rental Agents only and are NOT property managers.

8. Condition of Property: Owner represents and warrants that the property is habitable and is in compliance with all local, county, state, and federal laws and regulations including but not limited to those pertaining to Licensing, Land Use, Health, Housing Code, and Fire Safety.

9. Consumer Information Statement: By signing this Listing Agreement, the owner acknowledges review of the Consumer Information Statement on New Jersey Real Estate Relationships which can be found on my web site: www.iLoveSeaisle.com. Long & Foster Real Estate, Inc. intends at this time to work with you as a Transaction Agent.

10. Attorney General Memorandum: Owner acknowledges review of the Memorandum of the Attorney General of New Jersey regarding the New Jersey Law against Discrimination and Federal Fair Housing Law which can be found on my web site: www.iLoveSeaisle.com.

The Lessor acknowledges that he/she has read all pages of this Listing Agreement, understands the contents, warrants the accuracy of all property and personal information, and that no conditions exist other than those contained herein.

OWNER(S) SIGNATURE: _____

Date: _____



LICENSED REAL ESTATE BROKERS

Long & Foster Guest Services

Long & Foster's Guest Services Department is integral to the support of our company's overall effort to provide quality professional real estate services to both our owners and their guests. Our one of a kind service in Sea Isle is designed to meet this service. We will offer cordial and timely assistance on behalf of our owners as an extension of their hospitality to their tenants.

Tenants depend on us to solve problems promptly and efficiently along with clear, friendly, and knowledgeable service. Our goal is to resolve all issues as quickly as possible with the least inconvenience to tenants and at the most reasonable cost to our owners while maintaining the highest level of accountability to all concerned.

By accomplishing these goals our owners are saved money, time and inconvenience while assuring our tenants enjoy their well-deserved vacation.

- * Full time staff of Guest Services personnel from approximately May 15th through Oct 15th
- * 7 days a week from 9am until 5pm (later if needed)
- * Fully trained Guest Service staff to handle tenant/owner issues over the phone and visit the home as required.
- * Our Guest Services are trained and equipped to handle most issues and contact owners and/or contractors for more detailed repairs.
- * There is no charge at all for all issues resolved over the phone.
- * There is no charge at all for all issues where a visit to the home was required and a small issue was able to be resolved quickly.
- * There is no charge if our personnel visit the home and find a contractor needs to be called for a repair.
- * We charge the owner a very nominal flat \$50 charge if our personnel visit the home requiring an item be repaired, replaced, trash or garbage be removed, or going to a store to buy any items for the property.
- * Our service is available to every vacation rental listing we have. If co-brokered and it is another Broker's tenant and our Guest Services is called to visit the property a \$50 charge will apply to the owner regardless of the reason. We will provide this service to our co-listed owners even when it is not our tenant.

Summary of Guest Services (one recent summer)

1105 calls to our Guest Services from tenants and owners
440 issues resolved on the phone
665 visits to the properties to resolve issues and repair items
114 visits were charged the \$50 flat fee
\$30,000 - \$34,000 estimated amount saved by owners for repairs

4914 Landis Avenue • Sea Isle City, New Jersey 08243 • 609-263-2267

Form

W-9(Rev. December 2014)
Department of the Treasury
Internal Revenue Service**Request for Taxpayer
Identification Number and Certification****Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) _____	Requester's name and address (optional) _____
	6 City, state, and ZIP code _____	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign
Here**Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.